



Horfield and Lockleaze Neighbourhood Partnership Agenda

Date: Monday, 12 December 2016
Time: 7.00 pm – 9.00 pm
Place: Horfield CE Primary School, Bishop Manor Road, Bristol BS10 5BD

1. Welcome and introductions 7.00 pm

2. Apologies for absence

3. Declarations of interest

To note any declarations of interest from councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a disclosable pecuniary interest.

Any declaration of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

4. Minutes of previous meeting (Pages 4 - 10)

To agree the minutes of the previous NP meeting held on 5 October 2016 as a correct record.

5. Matters arising from previous minutes (for information) including review of NP action sheet (Pages 11 - 16)

To note any matters arising from the previous minutes (for information) and to review the NP action sheet.

6. Public forum

Up to 30 minutes is permitted for this item.

Any written public forum statements for submission to this meeting should be emailed to democratic.services@bristol.gov.uk by 12 noon on Friday 9 December at latest.

7. NP progress report 7.15 pm

A presentation on this will be given at the meeting, for more details see goo.gl/StoSvr "Neighbourhood Partnership Plan".

To be presented by Caroline Hollies

8. Community research and action project for Lockleaze and Manor Farm (Pages 17 - 26) 7.30 pm

To consider an application for funding to support a community research and action project for Lockleaze and Manor Farm.

9. NP business report (Pages 27 - 32) 7.50 pm

To consider the NP business report.

To be presented by Caroline Hollies

10. NP Plan - 9 month action plan (Pages 33 - 36) 8.20 pm

To agree a 9 month action plan up to July 2017.

To be presented by Caroline Hollies

11. Any other business 8.55 pm

Date of next meeting: 7.00 pm, Monday, 13 March 2017

Contact – The local Neighbourhood Partnership (NP) Coordinator is:

Caroline Hollies

Telephone : 0117 92 23977

e-mail : caroline.hollies@bristol.gov.uk

The Democratic Services Officer for the meeting is

Ian Hird

Telephone : 0117 92 22384

e-mail : democratic.services@bristol.gov.uk

What is a Neighbourhood Partnership?

Neighbourhood Partnerships are the route to influence and improve services in the neighbourhood for residents, community organisations, service partners, and where local councillors make decisions about Bristol City Council business

How do I get involved?

Anyone who lives or works in the area can get involved in this Neighbourhood Partnership by:

- **Attending this meeting and commenting on any item of business on the agenda.** Everyone is welcome to attend this meeting and contribute.
- **Submit a Public Forum statement** to the clerk to the meeting (contact details above) **no later than noon on the working day before the meeting.** The statement will, where possible, be sent directly to members of the Partnership, and be printed and circulated at the meeting.

The Openness of Local Government Bodies Regulations 2014

Any person attending a meeting must, so far as is practicable, be afforded reasonable facilities for reporting. This includes filming, photographing or making an audio recording of the proceedings.

Members of the public should therefore be aware that they may be filmed by others attending the meeting and that this is not within the authority's control. Oral commentary is not permitted during the meeting as this would be disruptive.



Minutes of Horfield and Lockleaze Neighbourhood Partnership 7.00 pm, 5 October 2016

Present:

* De-notes apologies/absent

Ward Councillors

Councillor Claire Hiscott, Horfield;
Councillor Gill Kirk, Lockleaze;
Councillor Olly Mead, Horfield;
Councillor Estella Tincknell, Lockleaze;

Partners

Representatives of people who live and work in the Neighbourhood Partnership area

- * Stephen Barrett
- * Martyn Chinn
- Fiona Deas
- Anna George
- * Robert Hall
- * Vickey Tiley

Other interested parties: 19 members of the public were in attendance, including the following who had signed the attendance sheet – Denise Reis, Stacey Hale, Mark Pepper, Alex Wood, Helen Bone, Alistair Deas, Sarah Mowl, Suzanne Wilson, Jayne Whittlestone (United Communities), Rachel Varley (Connect Lockleaze), David Thomas (Horfield & Lockleaze Voice), Roisin Toibin (Buzz Lockleaze), Jody Cook, Kevin Milwood, Julie Britton, Richard Reddrop, David Jepson, Kate Whitfield, Paul Bolton-Jones (Neighbouring Policing Inspector for the north of Bristol)

Also in Attendance:-

Caroline Hollies, Horfield and Lockleaze NP Co-ordinator, Ruth Quantock, Democratic Services Officer, Matt Jones, Neighbourhood Officer, Sam Parker, Community Development Officer

1. Welcome, introductions and safety information (agenda item no. 1)

At the start of the meeting, it was confirmed that Cllr Estella Tincknell would be the NP Chair for this meeting and Cllr Olly Mead would be the Chair of the Neighbourhood Committee when budgetary decisions were to be taken during the meeting. Everyone was welcomed and introductions were made.

2. Apologies for absence (agenda item no. 2)

Apologies were received from Martyn Chinn.

3. Minutes of previous meeting (agenda item no. 4)

The Neighbourhood Partnership considered the minutes of the last meeting.

P6 c. Youth provision in Lockleaze area. Fiona Deas queried the use of the term 'discussion' as she did not recall a discussion taking place. She indicated that if it had, she would have also raised the lack of youth provision / facilities in the Horfield area. The Chair recalled that it was an issue raised from the floor and it was agreed that the Action Sheet would be amended to include Horfield. **Action Ruth Quantock**

The Neighbourhood Partnership AGREED that the minutes of the meeting held on 20 June 2016 were a correct record and were signed by the Chair.

4. Matters arising from previous minutes (for information) including review of NP action sheet (agenda item no. 5)

The Neighbourhood Partnership considered the Action Sheet. All completed actions and updates relating to outstanding actions were noted.

5. Public forum (agenda item no. 6)

One item of public forum had been received relating to public transport service reduction in Bristol/Bath City region from South West Transport Network.

No representation was made at the NP by SWTN, the contents were noted and supported. The NP were concerned about the impact of the reduction in bus services for the local area and it was agreed that it would be looked at in more detail at the next meeting of the Traffic and Transport Group on 22 October. Action T&T Group/Caroline Hollies. Any specific issues or concerns to be emailed to Caroline Hollies. **Action ALL**

6. NP progress report (agenda item no. 7)

The Neighbourhood Partnership considered the NP Progress report of Caroline Hollies, Neighbourhood Partnership Co-ordinator.

The report provided an update on the following issues:

- Neighbourhood Partnership Plan Update – presentation
 - Crime and Community Safety, Priority 1 – reduce speeding. Police ran a Speedwatch session in June 2016, all residents invited but none turned up which was very disappointing. It was suggested that the timing of the session was a problem for some residents, the Neighbourhood Co-ordinator encouraged the NP to contact her/Matt Jones to let them know when would be the best timeframe for a session.
 - Families, younger & older people, Priority 3 – Improve the Vench. A couple of members of the NP reported negative feedback around incidents of ASB (racist comments and bad language) by young people using The Vench. It was noted that Cllrs Tincknell and Kirk were on the steering group and would feedback to LPW. **Action Cllrs Tincknell/Kirk**

- Equalities Review
 - During April, May and June, all NP related events and activities included an equalities monitoring element to capture information about the participation levels of different sections of the community by recognised equalities communities. An equalities assessment was also carried out on all submitting grant monitoring for 2015-16 by Nick Stephenson (ex-equalities representative for the NP). The results for Horfield and Lockleaze were set out in the report together with some recommendations from Nick. These included using Wellbeing to target equalities, particularly BME groups and to investigate forming groups, e.g. youth, religion, race etc. to feed into the NP. The NP were invited to comment on these and consider how it could ensure on-going improvement in engaging all its residents. It was suggested that a piece could be included in the Newsletter 'Horfield and Lockleaze Voice' to encourage applications for funding from equalities groups and participation in NP activities generally. **Action Caroline Hollies.**

The Neighbourhood Partnership **AGREED** to note the report.

7. Lockleaze and Manor Farm community research (agenda item no. 8)

The Neighbourhood Partnership considered Lockleaze & Manor Farm Community Research, report of Network Lockleaze (Sarah Mowl / Salih Ahmed).

The following key issues were noted during the presentation:-

- Network Lockleaze - membership includes Lockleaze Neighbourhood Trust, Buzz Lockleaze, North Bristol Advice Centre, United Communities, Bristol City Council, Neighbourhood Partnership, Connect Lockleaze, Learning Partnership West, BOING, Stoke Park School, local councillors and other local and city wide partners.
- Why the project is needed - Lockleaze is increasingly seen as a great place to live with more community activities and a once again growing community spirit. Lockleaze ward has two pockets of severe deprivation - Lockleaze South and Filton Avenue North Local Super Output Areas (LSOAs) that fall within the most deprived 10% in terms of multiple deprivation of all LSOAs in England. Also, of the seven LSOAs in Lockleaze, all fall within the most deprived in England for some aspect of deprivation. Thus there are still a significant number of residents who require additional support, for example with their housing, employment, debt advice, and education or health issues. Historically it has been difficult to engage residents in Lockleaze as reported by local organisations, the Council and the Neighbourhood Partnership. Thus investment is required in order to address this historical trend. Recent research by the Neighbourhood Partnership identified that the NP particularly need to improve engagement with BME communities in Horfield and Lockleaze.
- A funding application was therefore being made to the NP to allocate £20,000 to support Community Research in Lockleaze and Manor Farm from the Neighbourhood Budget. Lockleaze Neighbourhood Trust will be managing the organisation of the project.
- Mark Pepper, member of Avonmouth & Lawrence Weston NP explained that since completing the community research and community plan for Lawrence Weston, the community has gone on to secure a broad range of funding streams for projects including £1m Lottery funding for a 10 year community involvement project, and other significant external investments.
- In North Bristol, the community action developed within these neighbourhoods has been impressive. As a result of the work of these local communities, city wide providers have been keen to work with these neighbourhoods as they are perceived as places where residents are clear about their vision for the neighbourhood and are proactive and productive in the way that they work.

During a lengthy debate, the following key points were noted:-

- It was acknowledged that this was a very exciting project, however the significant amount requested had come as a bit of a shock and concerns were raised that it would wipe out the NP budget for the year.
- Concerns were raised that the project focussed on pre-dominantly Lockleaze and it was therefore not considered a fair and equitable use of NP funding as it had responsibility over two wards; Horfield and Lockleaze.
- It was agreed that Network Lockleaze will look at the proposal again with a view to resubmitting it later this year. **Action: Network Lockleaze**
- It was agreed that a meeting would be convened for residents and agencies in Horfield to discuss what could be done and led locally that would benefit the Horfield ward. **Action: Caroline Hollies**

The decision to allocate any funding was deferred subject to further work and a revised proposal coming back to a future meeting of the NP.

8. Lockleaze Neighbourhood Trust strategic plan (agenda item no. 9)

The Neighbourhood Partnership received a verbal presentation from Lockleaze Neighbourhood Trust – a community hub for Lockleaze. The 3 year plan can be viewed through the link www.lockleazehub.org.uk/news.

Within this Strategic and Operational Plan the following Vision, Mission and Services have been agreed:

VISION: Lockleaze residents are resilient, skilled, confident and able to achieve positive change for themselves and their community.

MISSION: Our mission is to bring people together and support residents to develop and deliver projects that create local opportunities and community spirit.

OUR SERVICES: We will provide a “Community development, support and information hub”.

The following key issues were noted during the discussion that took place:-

- In response to a question from Anna George, it was clarified that Lockleaze Neighbourhood Trust are a Registered Charity and a Company Limited by Guarantee. It was agreed that details about the process for gaining charitable status could be shared outside of this meeting. **Action: Sarah Mowl LNT / Anna George (Chair, Manor Farm Community Hub)**
- It was noted that the only recognised community group working for the benefit of their neighbourhood in the Horfield ward was the Manor Farm Community Hub, however they didn't have a dedicated community space to conduct business like the 'The Hub' community centre at Lockleaze. It was felt that more needed to be done by the NP to support Horfield and encourage community cohesion.

The Neighbourhood Partnership **AGREED** to note the presentation.

9. NP business report (agenda item no. 10)

The Neighbourhood Partnership considered the NP Business report of Caroline Hollies, Neighbourhood Partnership Co-ordinator.

Cllr Olly Mead was Chair of the Neighbourhood Committee during the decision making process in relation to budget allocation.

The report provided an update on the following issues:

- **Bristol Walking Alliance.** It was AGREED that Cllr Olly Mead be the NP Champion for this initiative.
- **Environment Group.** Progress was noted.

The Neighbourhood Committee RESOLVED that £5700 be approved from the Neighbourhood budget for Horfield Christmas lights

- **Traffic and Transport.** The update was noted.

The Neighbourhood Committee RESOLVED that £30,000 S106 funding (04/00721/ Former Hewlett Packard Site) be approved for Romney Avenue crossing.

- **Employment and Economy Group.** Progress was noted.
- **Grants Panel.** The NP considered the recommendations of the Grants Panel which had met on 7 September. Following discussion:-

The Neighbourhood Committee RESOLVED to approve the following funding:

UWE - £nil – It was agreed that the NP would send a representative to the meeting organised by UWE for all North Bristol NPs to resolve issues with this funding in order to resubmit to the December meeting.

ACTION: Caroline Hollies to send invites to the NP and Grants Panel for the UWE meeting.

Filton Avenue School - £528

North Bristol Parents Carers - £500

Horfield Health Centre - £596

Horfield & District Allotments - £nil (for reasons as set out in the recommendations of the Panel)

LNT - £500 (1 member of the NC abstained from voting)

LPW - £910 (it was noted that this application had been received after the deadline, the NC indicated that in future they would be unable to consider applications that had been received after the deadline)

- **Neighbourhood Budget.** The budget was noted.
- **Forums.** A verbal update was noted.
- **City-wide NP event.** Feedback was noted.
- **Neighbourhood Partnership restructure.** The update was noted.

10. Stoke Park funding (agenda item no. 11)

The Neighbourhood Partnership considered the report of the Stoke Park Delivery Group.

The following issues were noted during the discussion that took place:

- Following consultation about what park users and local residents, with a particular focus on young people, would like to see in Stoke Park, 6 priorities had emerged as set out in the report.

- Consultees had clearly identified a need for a strategic approach to delivering these priorities using the remaining £23,000 of the Stoke Park Dowry. The first stage of this would be to produce a fundraising strategy with a list of fundraisers

The Neighbourhood Committee RESOLVED

i) to approve £3000 from the Stoke Park Dowry to produce a fundraising strategy. Lockleaze Neighbourhood Trust to act as the accountable body and to manage the process of writing the strategy.

ii) to re-allocate funding previously awarded to SPDG (£2000) for Summer Events and Activities in June 2016

- to support Friends of Stoke Park and Purdown £500

- to support a programme of summer events and activities to last until Summer 2017 to be agreed by Stoke Park Delivery Group £1500

The NP noted progress and the balance of the unspent Stoke Park budget.

11. Lockleaze Voice neighbourhood development plan (agenda item no. 12)

As Martyn Chinn was not present at the meeting no verbal update was received.

12. Horfield and Lockleaze Voice (agenda item no. 13)

David Thomas indicated that the 3rd edition of the news pamphlet had recently been delivered and copies had also been made available at the start of the meeting. At one point in the production process he had had concerns that there had not been enough take up of advertising space but there had been a surge toward the deadline. It was therefore important to raise the profile of the pamphlet to secure on-going advertising.

In response to a question, David confirmed that the pamphlet was available in PDF format so it was possible to share the document more widely. It was agreed that e-mail details for 'virtual delivery' be forwarded to David to include in his distribution list. **Action All**

The NP thanked David for his hard work, all agreed that it was a very positive development and an asset to the local community.

13. Any other business (agenda item no. 14)

- Extracts from letters of thanks to the NP for their allocation of grant funding were read out by the NP Co-ordinator
- Gainsborough Square Xmas Tree – Rachel Varley agreed to organise crowd funding. **Action: Rachel Varley**
- Horfield children's play area near the Leisure Centre – it was pointed out that due to inclement weather, the play area was in a bad state again. The NP Co-ordinator agreed to chase this up. **Action: Caroline Hollies**
- One of the NP representatives for Horfield was very concerned that for the number of years that she had been on this partnership she had continually been raising issues that needed to be addressed in Horfield. However, she felt very frustrated that so little progress has been made. In her view, the work of the NP was not balanced across the two wards and as Horfield has no

agency networks to support it, more needed to be done to by the Partnership to engage with Horfield residents so they do not become isolated from the process. It was **AGREED** that the situation would be reviewed to see what could be done to address the issues raised. **Action: NP/NP Co-ordinator.**

- Further details of the legal proceedings relating to Maskelyne Avenue could be provided by the NP Co-ordinator on request outside of this meeting.

Date of the Next Meeting: 7.00 pm, Monday, 12 December 2016, St Teresa's Primary School, Luckington Road, BS7 0UP

Meeting ended at 9.30 pm

CHAIR _____

HORFIELD & LOCKLEAZE NEIGHBOURHOOD PARTNERSHIP ONGOING ACTION SHEET

Minute No.	Subject	Action	Resp Officer	Update
ACTIONS ARISING FROM MEETING HELD ON 4 MARCH 2015				
9.03/15	Traffic and Transport Sub Group – Wallscourt Farm S 106	Liaise with bus companies regarding use of trial public transport technologies on Romney Avenue Bus Link.	Oliver Coltman	ONGOING
Page	Devolved Budgets	Add Weston Crescent to the NP footways resurfacing list and investigate Gainsborough Square and Romney Avenue resurfacing	Mark Sperduty	Weston Crescent has been done this year and the others have been added to the list for consideration. COMPLETE
ACTIONS ARISING FROM MEETING HELD ON 04 DECEMBER 2015				
6.12/15	Update on plans for development at Horfield Leisure Centre	The NP Co-ordinator agreed to set up a meeting between the city council and interested parties to share plans regarding sports development	Caroline Hollies	ONGOING This has now been overtaken by other events COMPLETE
8a.12/15	Update and the future of Children’s Centres	Strategic overview of other service provision in the area	Caroline Hollies / partner organisation	ONGOING

Agenda Item 5

Please note – Items marked as *Complete* will be removed from the Action List before the next meeting.

Minute No.	Subject	Action	Resp Officer	Update
10a.12/15	Children and young people – update and future plans	The mapping exercise will continue in order to identify gaps and other issues, solutions to these will be sought in consultation with providers and residents	Caroline Hollies / Charlene Richardson	ONGOING This is being dealt with though the NP Plan COMPLETE
ACTIONS ARISING FROM MEETING HELD ON 27 JANUARY 2016				
2.01/16	Apologies for Absence	Ald. Bill Martin has moved away from Horfield so is no longer a member. It was agreed that a card would be organised on behalf of NP to thank him for his contribution to the work of the NP over a number of years	Caroline Hollies	COMPLETE
ACTIONS ARISING FROM MEETING HELD ON 03 MARCH 2016				
8.03/16	Business Report	Look at the possibility of making funding commitments over a longer term for certain community projects or annual events held in Horfield and Lockleaze.	Caroline Hollies/Grants Panel to take forward	This can only be done on an annual basis due to changes to the Neighbourhood Budget COMPLETE

Please note – Items marked as *Complete* will be removed from the Action List before the next meeting.

Minute No.	Subject	Action	Resp Officer	Update
ACTIONS ARISING FROM MEETING HELD ON 20 JUNE 2016				
4 c.	Youth provision in Horfield and Lockleaze area	It was noted that the issue about lack of youth provision/facilities in the Horfield and Lockleaze area and the need to engage with young people had been identified in the NP plan. It was agreed that it would be useful for a separate meeting to be arranged on this issue.	Caroline Hollies	20 Oct meeting - amended to include Horfield area.
8 c. Page 14	Maskelyne Avenue open space – future proposals	The Environment Group to consider this issue, to include engaging with local young people about future proposals for this open space area.	Caroline Hollies	Project plan produced and will be reported back on as part of the NP Plan COMPLETE
9 c. 1	Grant panel recommendation – Buzz Lockleaze – request to fund display shelves for fresh produce and wooden planters	No award made (as per panel's recommendation) but, if possible, a community project to be encouraged to take this idea forward.	Caroline Hollies	Buzz are engaging with community and working with Avon Wildlife Trust through the garden to the rear. COMPLETE

Please note – Items marked as *Complete* will be removed from the Action List before the next meeting.

Minute No.	Subject	Action	Resp Officer	Update
9 c 3	Grant award to Horfield Leisure Centre to fund work on increasing physical activity levels of Lockleaze residents	In approving this grant award, it was agreed that a future stage of the project could be encouraged / developed to focus more specifically on Horfield residents.	Caroline Hollies to advise organisation accordingly	This has been fed back. COMPLETE
9 c 7	Grant panel recommendation – Playing Out	No award made (as per panel’s recommendation) but the committee indicated they would welcome the development of an application that could be funded.	Caroline Hollies to advise organisation accordingly	This has been fed back. COMPLETE
Page 15	Stoke Park Dowry	£2000 allocated to support summer activities subject to further discussions taking place to assure councillors that the tender procedure will be transparent, with local engagement, and that appropriate account will be taken of social value considerations.	Caroline Hollies	Resolution is on the agenda COMPLETE
ACTIONS ARISING FROM MEETING HELD ON 05 OCTOBER 2016				
3	Minutes	P6 c. Youth provision in Lockleaze area. It was agreed that Horfield would be added to the action sheet	Ruth Quantock	19.10.16 See 4c above COMPLETE

Please note – Items marked as *Complete* will be removed from the Action List before the next meeting.

Minute No.	Subject	Action	Resp Officer	Update
5	Public Forum	<ul style="list-style-type: none"> Impact of reduction in bus service to be looked at in more detail by Traffic & Transport group at its next meeting Specific issues/concerns should be emailed to Caroline Hollies 	Caroline Hollies ALL	
6	NP Progress report	<p>Neighbourhood Partnership Plan Update</p> <ul style="list-style-type: none"> - NP to contact Caroline /Matt Jones to let them know when would be the best timeframe for a Speedwatch session. - Incidents of ASB at the Vench to be reported back to LPW • Equalities – piece in Newsletter to encourage greater participation from equalities groups 	All Cllrs Tincknell and Kirk Caroline Hollies	No interest COMPLETE COMPLETE
7	Lockleaze and Manor Farm community research	<p>Look at the proposal again with a view to resubmitting it later this year.</p> <p>Convene a meeting for residents and agencies in Horfield to discuss what could be done and led locally that would benefit the Horfield ward.</p>	Network Lockleaze Caroline Hollies/Fiona Deas	On the agenda COMPLETE COMPLETE

Please note – Items marked as *Complete* will be removed from the Action List before the next meeting.

Minute No.	Subject	Action	Resp Officer	Update
8	Lockleaze Neighbourhood Trust strategic plan	It was agreed that details about the process for gaining charitable status could be shared outside of this meeting	Anna George/Sarah Mowl LNT	
12	Horfield and Lockleaze Voice	It was agreed that e-mail details for 'virtual delivery' be forwarded to David to include in his distribution list.	ALL	
13	AOB	<p>- Gainsborough Square Xmas Tree – to organise crowd funding</p> <p>- Horfield Leisure Centre Children's Playground– it was pointed out that due to inclement weather the grounds were in a bad state again. CH to chase up</p> <p>- Horfield Ward - more needed to be done to by the Partnership to engage with Horfield residents so they do not become isolated from the process. It was agreed that the situation would be reviewed to see what could be done to address the issues raised</p>	<p>Rachel Varley</p> <p>Caroline Hollies</p> <p>Caroline Hollies/ Fiona Deas As for 7 above</p>	



Horfield and Lockleaze Neighbourhood Partnership Funding Application Form

Section A Contact Details

1. Your details:

Name of your group or organisation: **Network Lockleaze**

Your name: Suzanne Wilson

Contact Address c/o Lockleaze Neighbourhood Trust, Unit 1 Fedden Buildings,
Gainsborough Square, Lockleaze, Bristol, BS7 9FB

Telephone number: 0117 914 1129

E-mail address: suzanne@lockleazent.co.uk

2. Please tell us briefly about your group or organisation: What do you do?

Lockleaze Neighbourhood Trust is a community development organisation that exists to support the residents of Lockleaze to be skilled, resilient, and confident and achieve positive change for themselves and their community. We are a small staff and wide group of volunteers who run activities and rent out rooms and Cameron Centre, our work is much broader than the building and exists to support the range of needs and opportunities available to Lockleaze. We will be leading the community research project on behalf of **Network Lockleaze** and **Manor Farm Community** group.

Manor Farm Community Group

Manor Farm Community Group managing group for the Manor Farm project. Manor Farm is a fairly new constituted group campaigning for better facilities and delivering community activities in Manor Farm. Recently awarded funding for some community space as part of a new housing development, they are engaging with residents and public sector agencies to create space and provision for community needs. They have already had a number of successes and are currently writing a business plan for a new hub.

Network Lockleaze is a group of organisations that have worked to support Lockleaze over a number of years who have come together to around this community research project to discuss how they can work effectively together.

Membership includes Lockleaze Neighbourhood Trust, Buzz Lockleaze, North Bristol Advice Centre, United Communities, Bristol City Council, Neighbourhood Partnership, Connect Lockleaze, Learning Partnership West, BOING, Stoke Park School, local Councillors and other local and city wide partners. We are particularly keen to reach out and to include SLAP, the Police and Lockleaze Voice as part of this work.

The aims of Network Lockeaze are:

- To improve coordinated working in Lockeaze between all sectors and the community
- To work together to improve communication with residents and all stakeholders
- To look at and address the gaps in service delivery in Lockeaze where ever possible
- To build participation and capacity of residents in Lockeaze to ensure that residents have a strong voice and feel able to influence what happens in the neighbourhood including taking action themselves
- To encourage and support partnership projects and activities which strengthen the provision of activities and services in Lockeaze
- To influence the commissioning and funding of activities and services in the area
- To hold agencies to account in the delivery of services in Lockeaze
- To find ways of reaching out to residents (including hard to reach) to better understand their needs and aspirations
- To ensure that local organisations and groups have appropriate open and transparent governance arrangements which means so that they have a legitimate mandate to represent the people of Lockeaze
- To explore the appetite amongst residents and partners to develop a Community Plan in Lockeaze
- To plan for the future population growth in terms of community activities and infrastructure
- To strengthen the voice and influence of Lockeaze residents on the Neighbourhood Partnership and to support the NP to improve its effectiveness

Section B about the Project

3. What is the name of the project you are asking us to fund? Community Research and Action Project for Lockeaze and Manor Farm

4. Which ward within the Neighbourhood Partnership do you plan to work in?
Lockleaze and Horfield (Manor Farm)

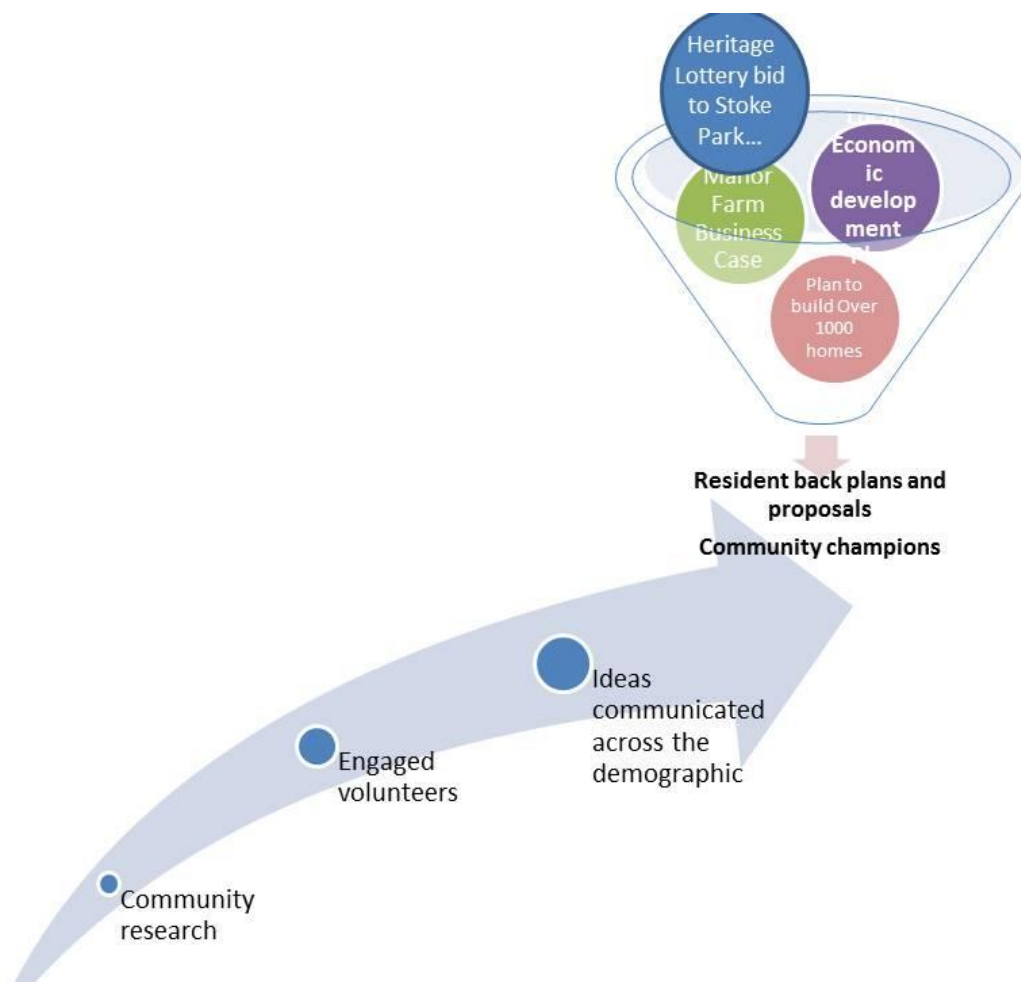
5. About the project: Please tell us about the piece of work you are asking us to fund and who is the project aimed at:

- a. Description of your project and what it hopes to do:** (please use additional pages if necessary. It is important that we understand the aims of your project)

What the project will achieve

There are a number of ideas and initiatives that are happening in Lockeaze and the Manor Farm area. The danger with so many initiatives is that they only engage those already connected and those part of a successful network. There is also a danger that things are not joined up. We want to ensure that the aspirations for Network Lockeaze and Manor Farm Community Hub are achieved by addressing

- Genuine residents' concerns and needs
- Done in partnership with local residents
- Are sustainable because they have community champions engaged.



In order to do this we will build on the successful community research projects that have already been delivered in Southmead, Henbury and Brentry and Lawrence Weston to deliver a community research project for these two areas that will gather ideas and interest from the community and provide valuable feedback to inform a number of projects or programmes including but not limited to:

- Views on the considerable Housing development that will occur in Lockleaze and Manor Farm over the next 5 -10 years
- Views on Stoke Park that will recruit volunteers to the Friends Group and understand issues and ideas that will inform the Heritage Lottery work
- Views that will inform the emergy Local Economic Development plan led by Buzz Lockleaze on how we can support local investment to achieve balanced economic, sustainable and social success for Lockleaze
- Views on social prescribing and the delivery of community led wellness activities that support individual and collective wellbeing
- Views to support Manor Farms business plan and community led activities.

The community research project is not just about collecting residents views but also about generating enthusiasm for sustaining existing initiatives and supporting new resident led initiatives. It is about growing community leaders including youth leadership. And it is about connecting up the activity of existing organisations and determining new direction through Community Action plans which will help prioritise future investment.

How we will deliver the project

Phase 1 Community Research

- Recruiting up to 20 local people as volunteer community researchers
- Organising and deliver high quality community research and community development training for the volunteer community researchers (February)
- Door knocking Lockleaze and Manor Farm homes gathering the views and ideas of local people and encouraging participation in the project (Spring)
- Reaching out to underrepresented and hard to reach groups (e.g. young people, new families, older people, recently arrived residents, BME residents) – including making use of a S106 fund for public art focussed on engaging interest and involvement by the community in the development of a community plan using the arts.
- Analysing the results of the research (Spring)
- Organising and facilitating community planning days in Lockleaze and Manor Farm involving residents and other important stakeholders (Council, Police, others) to develop an Action Plan for the future that will set out community aspirations ensuring that all initiatives are linked together to maximise impact (e.g. strengthening the delivery of the proposed social prescribing work). The artist appointed through the S106 funding will be able to play a role in engaging the wider community in the planning process.
- We will run diversity workshops and use creative methods to engage different groups across the demographics of both areas

We have budgeted £14,000 for this element of the project.

Phase 2 Getting on with it

- During the community planning day we will work with residents to **prioritise projects** and will use the additional money allocated the budget (£6,000) to take forward priorities identified by residents (so that they immediately see the value of their involvement). We would involve the Neighbourhood Partnership in any final decisions/sign off for these projects and/or this could be decided using a **participatory budgeting process**.

We have budgeted £6,000 for this element of the project.

b. How many people will benefit from your project, and who they are? (for example, 20 older people or 500 residents or Filwood of all ages)

Our aim is to recruit 20 volunteer community researchers across the two areas. We aim to door knock all households with the target of involving **1,000 residents in the research in Lockleaze and 300 in Manor Farm**. We will carry out additional outreach to contact hard to reach groups including working with Learning Partnership West to gather the views of young people, working with the Council's appointed artist undertaking social practice research, and working with UWE volunteers. We anticipate that around 150 people will attend the action planning days.

c. How are you going to involve the wider community with your project? (if applicable)

This project is **all about** involving the wider community with the project. It is the overall aim of the project. We will have minimum quota's for engagement across the demographics, particularly around BME and young people, targeting some engagement activities at hard to reach groups to ensure adequate representation. We will be using creative engagement methods and non-traditional surveying as well as door knocking to get people interested.

d. How are you going to advertise your project? Can you help to advertise the Neighbourhood Partnership at the same time?

We hope that an outcome of our work will be more residents involved in the neighbourhood partnership as well as other community projects and initiatives. Thus we are very keen to involve the Neighbourhood Partnership as a key partner in the project and will promote the NP involvement and make it clear that the NP is a major funder of the work.

We will be promoting the projects through the following channels:

- Network Lockleaze Breakfasts and in particular encouraging partners to promote (e.g. through Churches, Schools, VCS organisations, sheltered housing schemes, housing associations etc.)
- E-bulletins
- Noticeboards
- Newsletter (Horfield and Lockleaze Voice and other organisations newsletters) and other printed materials
- Door to door knocking
- Face Book
- Twitter
- Press articles
- The public art project with the appointed artist.

e. When will the piece of work take place?

Start date: January 2017 End date (if applicable): September 2017

- f. Why is your project needed?** – (how do you know there is a need? Who did you talk to? For example if your project is for older or disabled people we expect you to have spoken to them)

Why the project is needed

Lockleaze

There are 12,000 people living in Lockleaze. The neighbourhood has seen significant changes over recent years both in terms of developments within the neighbourhood (Gainsborough Square) and developments across the border into South Gloucestershire. Lockleaze is now one of the most diverse neighbourhoods in Bristol with 30% of residents coming from a Black or other Minority Ethnic (BME) background.

Lockleaze is increasingly seen as a great place to live with more community activities and a once again growing community spirit. Lockleaze ward has two pockets of severe deprivation - Lockleaze South and Filton Avenue North Local Super Output Areas (LSOAs) that fall within the most deprived 10% in terms of multiple deprivation of all LSOAs in England. Also, of the seven LSOAs in Lockleaze, all fall within the most deprived in England for some aspect of deprivation. Thus there are still a significant number of residents who require additional support for example with their housing, employment, debt advice, and education or health issues. Historically it has been difficult to engage residents in Lockleaze as reported by local organisations, the Council and the Neighbourhood Partnership. Thus investment is required in order to address this historical trend. Recent research by the Neighbourhood Partnership identified that the NP particularly need to improve engagement with BME communities in Horfield and Lockleaze.

We know this from the work we do with local residents and through the outreach we have undertaken over the last year. The BCC ABCD work in Lockleaze has highlighted the value of

working with residents to develop ideas and solutions and the value of community led projects in terms of local ownership, sustainability and ensuring the “right fit” for the local area. The ABCD work, and our other community work, has already identified residents who would be ideal candidates for the volunteer community research roles.

Manor Farm

Manor Farm is a council estate where there is still a significant number of families and individuals living in social housing (predominantly council housing). It has often been described as the “forgotten estate” with particular concerns regarding anti-social housing and historic neighbourhood disputes. Manor Farm has no community facility as such, where the community can come together for activities and celebration. Over the last couple of years local residents have formed the Manor Farm Community Hub and have been campaigning for better facilities and activities and have begun developing an offer for the community including a community fun day to bring everybody together. Development a community plan would, for the first time, galvanise a collective voice and vision for the Manor Farm area and would help secure investment and develop partnership working to improve the area.

Current context

Over the last decade the public sector has faced huge cuts to its budgets. Where once communities could call on public sector workers to address and lead improvements and strategic planning at a local level, this is no longer the environment within which we live. Over the next three years BCC will face another round of severe cuts with further cost savings to be made.

This project is seen as an important part of developing a more resilient and self-reliant Lockleaze and Manor Farm; communities better able to take a lead in delivering local projects and take forward local initiatives. We have made a really good start and have been working collaboratively through Network Lockleaze to encourage improved working together (avoiding duplication and competition for funds, volunteers and resources). Residents are stepping up. We have also been working hard to strengthen Lockleaze Neighbourhood Trust as the local development trust for the area. LNT, alongside other Network Lockleaze members, will be key to ensuring that the priorities coming out of the Community Action Plan are taken forward.

Manor Farm has also made good progress but this project would provide a real step change for this community where capacity is currently limited.

In Lockleaze much work has gone into the **Lockleaze Vision and Neighbourhood Development Plan** written by **Lockleaze Voice**. The NDP will set out the planning policy for the neighbourhood. **This proposal will build on this work**. The research and action planning will **take things a stage further** by shaping what the community want to achieve beyond the development of sites and buildings ie, community activities, employment prospects, arts and sports project – some of which could be funded through potential S106 funding from the development of the sites allocated in the NDP.

Supporting other neighbourhoods

We are pleased that Horfield are looking again at community engagement for their ward and we are keen to support and share our learning with neighbouring communities.

How do we know that this project will make a difference?

We have based our project on successful community research and community plan initiatives developed in Lawrence Weston, Southmead and Henbury & Brentry. In each of these areas, the community has come together to gather resident views, to build consensus about future

community initiatives and to ensure that the community has a strong voice in the decisions that affect their neighbourhood. For details visit:

Henbury and Brentry - http://henburybrentrycommunity.org.uk/wordpress/?attachment_id=1037

Southmead - <http://www.southmeadcommunityplan.co.uk/>

Lawrence Weston - <http://www.ambitionlw.org/community-plan/>

The community research gathered from each of these communities has enabled resident groups to bid for and successfully secure significant external funding. Thus these neighbourhoods have become less dependent on the local authority to take the lead and have been able to tap into funding sources not available to the local authority. The work in other areas has also increased the number of people volunteering and involved in community life with local organisations having a stronger mandate in developing activities and projects with the knowledge that this is what local people want to see. There has also been significant benefit for individuals who have volunteered on the projects, on a personal basis (less isolated) and in terms of getting back to work, making new friends etc.

By way of example, since completing the community research and planning in Lawrence Weston, the neighbourhood has gone on to secure a broad range of funding streams for projects included; £1m Lottery funding for a 10 year community involvement project (BIG LOCAL - this fund supports art clubs, youth work, older people's activities, work with families, celebration events), £180k to bring forward a planning application for a new community hub, £1.2m for new sustainable transport solutions to help get workers to the jobs at Avonmouth plus a job club and funded employment advisor, funding for a new solar energy farm that will generate income for the community for years to come. The list goes on.

In North Bristol the community action developed within these neighbourhoods has been impressive. As a result of the work of these local communities city wide providers have been keen to work with these neighbourhoods as they are perceived as places where residents are clear about their vision for the neighbourhood and proactive and productive in the way that they work. We don't want Lockleaze to miss out or fall behind in this respect.

Section C Making a difference

6. What difference will your project make?

We will be working to deliver the following outcomes:

- i. **Attracting additional funding** to Lockleaze and Manor Farm (in Lawrence Weston this approach has led to attracting in excess of £3m of additional funding)
- ii. **More residents involved in community projects** (in Henbury and Brentry this has led to 10 residents stepping up and agreeing to lead on overseeing the delivery of chapters of the community plan, in Lawrence Weston residents have become involved in community projects for the first time becoming trustees, running art groups etc)
- iii. **Better understanding between people in the community and increased participation from under represented groups** (in Southmead the community plan has led to the setting up of Disability Navigation Group made up of local disabled residents who campaign and deliver activities to meet the needs of disabled people in Southmead)

- iv. **More resilient communities**, less reliance on public services (in both Lawrence Weston and Southmead the community have stepped up and taken over the management of the local youth centres ensuring that these important community assets are not lost and that services continue and new activities are piloted)
- v. **More community activities and community groups** (in Southmead new activities have been initiated – a new website, counselling for young people, family support project, trampolining coaching, football coaching, drama classes for young people, trips for vulnerable young girls etc.)
- vi. **A community with a strong voice able to influence decisions (including investment decisions) within the neighbourhood**
- vii. **New community activists trained and empowered** (in Lawrence Weston one local activities who is particularly passionate about renewable energy and sustainability issues has successfully campaigned for a new solar farm which has already generated £100,000 of community benefit)
- viii. **Successful new projects**
- ix. **Successful new funding bids** leading to more investment in the area.

The Community Action Plans will **feed directly into the Neighbourhood Partnership Neighbourhood Plan**. It will help make the plan more robust with more residents having had a say in setting the priorities. We could use the same theme headings as the NPNP (e.g. community buildings, traffic and transport).

Section D Equalities

7. How will you make sure your project benefits and welcomes everyone who lives in the neighbourhood? It is important that we make a particular effort to welcome everyone. We appreciate it isn't easy so please ask if you need some help. If you are organising a community event for example, you need to think how you will make it welcoming and friendly to everyone. If you are organising a training event, you need to think about what time you have it and where, also do you need to provide childcare? If you are organising a toddlers group, how will you make sure lesbian and gay families are made welcome? Please do not assume these things don't matter or they are not relevant in your community – they do matter and they are relevant

This being said your project might target one or two equalities groups only, for example if your project is working with victims of domestic abuse then single gender group might be more appropriate, if this is the case please describe why this is in the relevant box

You will need to monitor equal opportunities, so you can complete your monitoring report at the end of your project.

Equalities Groups	Tell us how your project will benefit these people OR tell us what you will do to make sure people from these communities feel welcome and choose to get involved
Women	We will gather equalities data on all participants and periodically we will review who is and who isn't participating and we will develop outreach approaches to address any equalities groups who are underrepresented.
Young people	As above – in particular we will be working with Learning Partnership West to gather views of young people. The public art project that we shall

	work with is funded by Bristol City Council with funds that are linked to the development of training initiatives, with a focus on young people.
Older people	As above – in particular we will work through existing groups (NBAC, LNT, Churches and others). The public art project that we shall work with is funded by Bristol City Council with funds that are linked to the development of training initiatives, with older groups.
Black and minority ethnic people	As above – in particular we will work with local groups, refugee support organisations and SARI to inform both outreach and actions in relation to BME priority areas of work.
Disabled people	As above – in particular we will work with local partners (Bristol Ageing Better, LNT and others) to ensure our approach meets the needs of people with a broad range of disabilities.
Lesbian, gay, bisexual people,	As above – in particular we will involve LGBT Bristol as a stakeholder
transgender people	As above and again involving LGBT Bristol
People with religion or belief	As above and through existing Church and other faith groups.
Other groups (for example: ex-offenders; single parents; substance users, current or ex; men's groups)	As above, and through schools, other partners (e.g. Golden Key, Housing Associations etc).

Section E Finance

8a How much are you asking for? £10,000

Please set out a breakdown of the **total** cost of your piece of work, showing us which items you are asking us to fund and which are being funded from another source.

Item	Cost	Please tick(✓) if you are asking us to fund this item. If you have funding to pay for an item or part of an item please say where it is coming from (e.g. reserves, Lottery, Quartet)
Activity - Phase 2		
Community research training	£1,500	In addition to these costs there will be a number of VCS (Buzz, Connect Lockleaze, LNT, United Communities) and Public Sector workers (Public Health, Neighbourhood Partnership, Major Projects). We estimate that this contribution could be valued at around £15,000.
Volunteer expenses	£800	
Volunteer support/co-ordination	£4,000	
Outreach workshops/sessions	£1,500	
Engagement of young people	£800	
Analyse and write up results	£1,750	
Event room hire	£150	
Event printing and publicity	£100	
Community arts	£300	

Management - Lockleaze	£1,500	
Management, co-ordination, event - Manor Farm	£1,600	
Phase 1 total	£14,000	
Activity - Phase 2	£6,000	
Funding to take forward projects identified (would require taking back to the NP/participatory budgeting)		
Total Phase 1 and Phase 2 - Total Cost	£20,000	
Amount secured from Seedbed Christian Community Trust Ltd for Lockleaze	£5,000	
Amount requested from the Neighbourhood Partnership (NOT wellbeing funding) for Phase 1 only	£10,000	
Outstanding fundraising target for Phase 2	£5,000	

8b. Have you applied for funding anywhere else for this project? E.g. to any other funder or Neighbourhood Partnership - Y / N

If yes please provide details:

Yes. We have secured £5k from Seedbed Christian Trust Ltd.

In terms of match funding we have secured £12k from Public Health, £3k from DCLG (Buzz Community Ec Dev Plan), £5 from Quartet. This will provide funded staff time and professional advice to support the project.

9. If you are awarded less money than you are asking for, will your project be able to go ahead? If it will, briefly explain how:

We would have to reconsider the scope and size of the project or consider delaying the project to see if is possible to secure funding from elsewhere.

10. Volunteer time: We want to celebrate the value of volunteers. Please tell us how many volunteers will be included in the delivery of this project, how much time they will spend on the project and calculate the theoretical monetary value using our value of £11.06 per hour.

Number of volunteers	Number of hours per session	Number of sessions/weeks	Total volunteer time	Monetary value of volunteers' work Multiply by £11.06 per hour
Community researcher	20 volunteers estimated to give 100 hours each		2000	1200 x 11.06 = £22,120.
		Grand total	1200	£13,272.

**Horfield and Lockleaze Neighbourhood Partnership
Monday 12th December 2016**

AGENDA ITEM NO. 9

Title: Business Report

Report of: Caroline Hollies, Neighbourhood Partnership Coordinator

Contact details: 0117 92 23977 or caroline.hollies@bristol.gov.uk

- 1- **Station Lane, Lockleaze:** To approve match funding of £5700 to improve drainage
- 2- **Grants Panel:** To agree the recommendations of the Wellbeing Panel
- 3- **Transformer funding:** To accept £5000 Transformer's Youth Fund and decide how to allocate
- 4- **Finances:** To note the Neighbourhood Budget, s106 and CIL to date
- 5- **Horfield & Lockleaze pop-up Forums:** Verbal report
- 6- **Future neighbourhood Partnership meeting dates** - to agree principles for setting dates
- 7- **Neighbourhood Partnership Restructure** – For discussion

1.0 Station Lane, Lockleaze

1.1 Station Lane in Lockleaze links Muller Road with Concorde Way from the end of Shaldon Road. It is used by cyclists and pedestrians going into town from Lockleaze and as a route to Fairfield School. The road regularly floods becoming impassable without getting wet feet. Highways were asked by the Neighbourhood Partnership to look into this in 2015 but stated that they were unable to carry out any work there because the highway has not been adopted by Bristol City Council. It was therefore removed from the Neighbourhood Partnership Plan.

1.2 However, in September 2016, the Flood Risk Officer advised that this work had now been carried out and, because it was a scheme originally requested by the Neighbourhood Partnership has asked whether the NP could contribute to the cost as follows:

Flood Risk Management	= £2133.60	
Network Management (Public Rights of Way)	= £2131.00	
Horfield and Lockleaze Neighbourhood Partnership	= £2131.00	TOTAL £ 6,395.60

1.3 Funding for this could be released from s106 04/01885 / Eastgate Market Site, Eastgate Road, Eastville / ZCD...636 for The provision of improvements to off-site walking and cycling facilities within the Lockleaze Ward remaining funds £8933.70. The s106 officer for the Council has advised that such retrospective requests for funding is not good practise but it has been done before.

The Neighbourhood Partnership Committee is asked to approve this request for funding.

2.0 Grants Panel

2.1 The Panel met on the 23rd November. Attendees were Fiona Deas (Chair – Horfield), Anna George (Horfield), Vickey Tiley (Lockleaze), Ruth Revell (Horfield), Cllr Gill Kirk (Lockleaze) and Tracey ? (Lockleaze). Appraisal forms were also received from Joy Langley (Lockleaze), and comments received from Cllr Estella Tinknell (Lockleaze) though they could not attend the meeting.

2.2 The recommendations of the Panel are in the table below. The Neighbourhood Partnership Committee is asked to approve these recommendations:

Name of organisation	What's the funding for? Brief summary of project	How much requested	Funding recommended	Comments and Conditions
UWE		£993.40	£993.40	Those attended the training felt it was a project worth recommending and has great potential. The Panel still had concerns about Bystanders putting themselves at risk by intervening, however they liked the fact this is a big body of work backed by a reputable university. Change of perceptions is a good idea. Gill will feedback comments from MP Thangham Debonnaire and Next Link at the NP meeting to gauge their support for the project.
Bristol Noise	The Noise 2017	£1000	£1000	Panel want to ensure that cost is no barrier to those on low income, this needs to be more obvious eg on website
Bristol Community Housing Foundation	Apprentices	£1150	£1150	Panel fully support this project.

St Gregory the Great Church	Improve disabled access	£1472	£950	Panel would like to support the project but felt that the Church should fund more of it themselves. The Panel recommend funding the cost of the labour and concrete. The Church would need to find funding for the rest.
Scouts	Improve disabled access	£1995	£0	The Panel cannot make a decision because it is not clear how many users of the building (Scouts) come from Horfield and Lockleaze. The Panel would welcome a reapplication with this information included. The Panel would also like to know that the group have long term plans to maintain the building, as it appears to be in a poor state of repair and the Panel are reluctant to fund improvements to a building that will not last. Panel would also like to see the Scouts linking with The Noise and/or corporate volunteers to carry out work there and South Lockleaze & Purdown group at the Old Library to support other funding applications. The Panel would welcome funding applications for activities or publicity etc from this group.
Lockleaze Community Cooking Group	Lockleaze Community Cooking Group	£1650	£600	Panel recommend funding £600 to include food and publicity but felt that the costs for entertainment were too high (suggest linking with local performing arts groups including Studio 7 - who have offered to perform for free). If there is more interest can other people join in? Would welcome a bid to further support this project in future if it is successful.
NBC	Bus for Older People's Shopping Club	£1248	£1248	Panel fully support this project.
Wellbeing Panel	Networking Event	£0	£388.10	Panel felt this was a very productive event last year at which they could receive informal feedback and celebrate projects they have funding and which encourages groups to meet and work together.
Total Wellbeing budget available:		£6,329.50	£6329.50	Amount remaining: £0

3.0 Transformer funding

3.1 Avon and Somerset Police Community Trust have been managing the Transformers fund, a small grant aimed at working with young people and delivering youth activities. The Trust have found it difficult to attract enough projects, and have agreed to devolve £5000 of the fund to each of Bristol's Neighbourhood Partnerships, if they wish to accept it.

3.2 The criteria for accepting the funds are that:

- Funds have to be allocated between September 2016 and March 2017 and all projects must be finished by February 2018. Monitoring must be submitted by applicants one month after the end of their project the last monitoring should be received no later than 20th March 2018.
- Funding should be given to someone working with an identified group of young people
- Funding should meet a priority from the relevant Neighbourhood Partnership Plan
- Outcomes should benefit young people aged 8-19 years (up to 25 years for those with additional learning needs) in their local Neighbourhood Partnership Area

- Where possible, outcomes should benefit youth provision
- Projects should be celebrated/showcased as part of other NP events, for example at NP led community events/as part of the NP meeting/other celebratory activities.
- All monitoring information must be shared with the Avon and Somerset Police Community Trust

3.3 There are 3 options for this fund:

1. To use it for the Young People’s Grant Fund of £5,000
2. To add to the Wellbeing Grant Fund, either this year or from April 2017
3. To use it to commission a mapping project for Children and Young People’s activities and facilities in Horfield and Lockleaze.

This has been set out in the Neighbourhood Partnership plan but has not been delivered because it cannot be resourced by the Bristol Youth Links Service in the Council. Learning Partnership West (LPW), on request, have provided costings for this piece of work to demonstrate that the project can be delivered within this budget. However, details of the costings have not been included here because if the Neighbourhood Partnership chooses to commission this piece of work through a tender process instead of offering it directly to LPW, then this would be sensitive information.

The Neighbourhood Partnership is asked to accept the £5000 Transformer fund and to agree how it should be allocated.

Page 4.0 Finances

3.1 Neighbourhood Budget

The table shown below shows the 2016/17 Neighbourhood Budget, updated with the proposals for funding to date.

2015/16 Neighbourhood Budget Amount				* £63,462.66
Project	Description	Date approved by NP	Amount ringfenced £	Running amount
Young People’s Grant Panel	Devolved to Charlene Richardson to administer and carried over to 2016 calendar year.	27 th January 2016	£5,000	£58,462.66
Clean and Green	Annual meadows £1320 6 hanging baskets for Filton Road £1080	3 rd March 2016	£2,000	£56,462.66
Local Traffic Schemes	Allocated to the Romney Avenue Road Safety scheme	3 rd March 2016	£4,000	£52,462.66
Minor Works	Devolved to the Highways Officer to deliver agreed specific agreed projects.	3 rd March 2016	£4,000	£48,462.66
Wellbeing Grant	Allocated to the Wellbeing Grants fund	3 rd March 2016	£20,000	£28,462.66
Emerson Square	Support for resident-led activities	20 th June	£1000	£27,462.66

		2016		
NP Plan	Devolved to the Neighbourhood Officer to deliver minor projects in line with the NP Plan.	20 th June 2016	£2,000	£25,462.66
Horfield Christmas lights	Install lights in the 4 trees on Filton Road opposite Boston Road	5 th October 2016	£5700	£19,762.66
Community Research	Community Research Projects in Lockleaze and Manor Farm	12 th December 2016	£10,000	£9,762.66
Emerson Square	Return of funding due to lack of community interest	12 th December 2016	+£1,000	£10,762.66
Transformers fund	To deliver activities for young people	12 th December 2016	+£5,000	£15,762.66
Remaining Neighbourhood Budget to allocate 2016/17				£15,762.66

* The Neighbourhood Budget will be confirmed once Highways figures are received.

Items in blue are budget allocations suggested at this meeting.

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4.2 s106

The latest Section 106 information can be found at www.bristol.gov.uk/planning-and-building-regulations/section-106-money

Expenditure in 2015-16

Project	S106 Budget	Date approved by NP	Amount approved £
Improvements to The Vench	04/00721 / Former Hewlett Packard Site, Romney Avenue, Lockleaze / ZCD...A96	12 th April 2016	£106,100.77 plus interest accrued
Play area for the Old Library	04/00721 / Former Hewlett Packard Site, Romney Avenue, Lockleaze / ...SB60	20 th June 2016	£50,000
Pedestrian crossing on Romney Avenue	04/00721 / Former Hewlett Packard Site, Romney Avenue, Lockleaze / ZCD...A46 for "The provision of improvements to off-site walking and cycling facilities within the Lockleaze Ward"	5 th October 2016	£30,000

The total Section 106 currently available: **£352,804.01**

4.3 Community Infrastructure Levy (CIL)

The latest CIL information can be found at www.bristol.gov.uk/planning-and-building-regulations/community-infrastructure-levy-money

The total CIL currently available: **£9,770.04**

5.0 Pop up Forums

A verbal update will be given at the meeting.

6.0 Future Neighbourhood Partnership meeting dates

The Neighbourhood Partnership are asked to agree:

- The format of Forums (one joint Forum or one per ward per quarter or other frequency, pop-up Forums at other events)
- Best day of the week for NP meetings – recommend Monday, Tuesday or Wednesday
- Can NP recommend one venue in each ward for the NP meetings to be suitably equipped (projector, PA system etc)
- Best day of the week for Working Group meetings (Environment, Traffic & Transport, Employment & Economy, Grants Panel – do we want all of these or any others?) - recommend Mondays or Tuesdays
- Agree that all meetings largely avoid school holidays, is there anything else to avoid?

This will be used to put together a meeting schedule which will be published on the website and circulated by email.

7.0 Neighbourhood Partnership Restructure

In line with the Mayor's manifesto commitment Neighbourhood Partnerships will be reviewed within the next year. More detail will be made available including how the Neighbourhood Partnership can be involved in due course. The Neighbourhood Partnership is invited can take this opportunity to discuss their views of what they would like to see following the restructure.

All attendees are asked to consider and bring for discussion ideas about what you would like to see following the restructure.

Horfield and Lockleaze Neighbourhood Partnership Monday 12th December 2016

AGENDA ITEM NO. 10

Title: Neighbourhood Partnership Plan – 9 month action plan

Report of: Caroline Hollies, Neighbourhood Partnership Coordinator

Contact details: 0117 92 23977 or caroline.hollies@bristol.gov.uk

For discussion: To agree a 9 month action plan up to July 2017 from the existing Neighbourhood Partnership Plan

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1.0 The current Neighbourhood Partnership Plan can be found here goo.gl/StoSVr "Neighbourhood Partnership Plan".

2.0 It is a 3 year plan which is reviewed annually. It was adopted by the Neighbourhood Partnership in June 2015 and was reviewed again in June 2016.

3.0 Due to the uncertain future of Neighbourhood Partnerships and the increasing pressure on Council budgets, the Neighbourhood Partnership is now asked to review the plan to decide what elements can be delivered over the next 9 months.

4.0 Listed below are the elements of the plan recommended for delivery over this time period. This is based on discussions at previous Neighbourhood Partnership meetings, at Forums and discussions with officers.

5.0 The Neighbourhood Partnership is asked to review this list and agree up to 20 projects which will form a 9 month action plan. This will take the form of a workshop in small groups at the meeting but please give this some thought before the workshop.

6.0 The Neighbourhood Partnership is also asked to identify a Community Champion for each project who could help shape and support the delivery of each piece of work.

Environment Priorities	Recommended for 9 month action plan	Community champion
Improve Emerson Square Park	No community interest – no longer a priority	
Improve Maskelyne Avenue Open Space	Y	Chair MFCH?
Improve Stoke Park	Y	Chair SPDG?
Improve Muller Road Recreation Ground	Y	?
Improve the surfacing in Horfield Common Children's Play Ground	Watching brief, soon completed	
Replace bins and benches on Horfield Common	Watching brief, soon completed	
Improve Filton Road shopping area	?	
Plant trees	?	
Plant wildflower meadows	?	
Tackle dog fouling	Y Combined empowerment and reporting campaign	Cllr Gill Kirk?
Tackle litter		
Tackle flytipping		
Bins on streets		
Celebrate and enhance Purdown		
Improve Dorian Road Playing Fields		
Improve M32 Junction 2 area		
Bulb planting		
Raise awareness of Air Quality	Y	Cllr Olly Mead?
Traffic and Transport Priorities		
Reduce parking issues around Southmead Hospital	Y	Cllr Claire Hiscott?
Local Traffic Scheme: options are to reduce parking issues on Bishopthorpe Road, tackle obstructive parking around Toronto Road or pedestrian crossing for Dorian Road	Y	Depends on scheme
Develop a Cycling & Walking Plan (includes improving infrastructure eg pavements, crossings, bins, benches, routes and signage)		
Improve bus services	Y	?

Romney Avenue Road Safety - parking restrictions and crossing on by school	Y	?
Improve crossing point on Stottbury/ Rousham Road	Watching brief, soon completed	
Improve junction at Concorde Way/Bonnington Walk	Watching brief, soon completed	
Improve junctions along Manx Road	Watching brief, soon completed	
Sir John's Lane – misdirection	Watching brief, soon completed	
Glenfrome Road - speeding and loss of control	Watching brief, soon completed	
Improve Wellington Hill West zebra crossing	Watching brief, soon completed	
New crossing on Southmead Road	Complete	
New zebra crossing on Kellaway Avenue	Watching brief, soon completed	
Tackle congestion	Y	?
Lobby for train station in NP		
Reduce parking issues outside schools		
Reduce general parking issues (mostly related to football and people unable to park outside their own house)		
Crime and Community Safety Priorities		
Reduce speeding		
Drugs		
Domestic Abuse	Y	?
Burglaries		
Housing, Planning and Major Projects Priority		
Influence new developments across the NP	Y	?
Families, Younger and Older Peoples Priorities		
Improve facilities and activities for Young People	Y	Vickey Tiley?
Increase the voice and influence of Young People in the NP	Y	Vickey Tiley?
Improve the Vench		
Improve the activity of older people in the area		
Employment, training and economic development Priorities		

Support residents to get sustainable employment & manage their finances	?	
Support new and existing businesses	?	
Prevent homelessness	?	
Community buildings Priorities		
Support SL&P to continue to use The Old Library as a community facility	?	
Develop a community facility for Manor Farm	Y	Anna George?
Equalities, community cohesion & active citizenship Priorities		
Strong, well-organised local democracy	Y	?
Improve Community cohesion	Y	?
Reduce inequality	Y	?
Health Priorities		
Improve access to healthy food including more allotments	?	
Improve mental health in Lockleaze	?	
Increase participation in sport and active recreation	?	
Tackle childhood obesity in Lockleaze	?	
Reduce emergency emissions of under 5s in Lockleaze	?	
Tackle isolation	?	
Reduce strokes in Lockleaze	?	
Reduce cancer in Lockleaze	?	

Projects in blue are new or changed wording – the Neighbourhood Partnership are asked to agree these.